



# Little Flower Institute of Social Sciences And Health (LISSAH)

Affiliated to the University of Calicut

📍 Kaithapoyil P.O., Kozhikode, Kerala, India- 673 586

☎ (O) 0495 2232085, 2234129  
(Dir) 2232164, +91 9400 39 55 00

## MINORITY CELL

### First Term 2022-23

Minutes of the Minority Cell Meeting held on 18<sup>th</sup> July 2022 at Principal's Room

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Fr. Sebin C P	Co-ordinator	
3	Fathimath Noora	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

Discussion Points:

1. The coordinator presented information regarding the 2021-22 Minority Scholarship, highlighting that 42 students availed the benefits, and the total disbursed amount reached Rs. 318,000.
2. Consider organizing information sessions to help students navigate the application requirements.
3. Identify and address any barriers or challenges that may prevent eligible minority students from applying for the scholarship.
4. Develop targeted outreach campaigns to reach potential applicants and utilize various communication channels, including social media to maximize outreach.

Co-ordinator



Principal



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## MINORITY CELL

### Second Term 2022-23

Minutes of the Minority Cell Meeting held on 27<sup>th</sup> March 2023

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Fr. Sebin C P	Co-ordinator	
3	Nimisha K George	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

1. The committee noted that the applications for the Post Matric scholarship for minority students, totaled to only 48. A shared concern was expressed regarding the rejection of applicants due to failure to meet the eligibility criteria.
2. The committee resolved to undertake a thorough review of the application process for the Post Matric scholarship to prevent rejections. This review encompasses evaluating the accessibility, clarity of instructions, and other relevant factors to ensure a more streamlined and effective application procedure.
3. The committee decided to monitor the participation of the minority students in the career guidance class organised by the Career and Placement Cell.

Co-ordinator



Principal



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## MINORITY CELL

### First Term 2021-22

Minutes of the Minority Cell Meeting held on 22<sup>nd</sup> November 2021 at Principal's Room

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Fr. Sebin C P	Co-ordinator	
3	Nimisha K George	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

Discussion Points:

1. The coordinator presented information regarding the 2020-21 Minority Scholarship, highlighting that 38 students availed the benefits, and the total disbursed amount reached Rs. 289,100. The committee discussed the decline in the number of scholarship applicants and expressed concern about this trend.
2. Explore ways to provide additional support and guidance to students during the application process for the Post Matric scholarship.
3. Consider organizing information sessions to help students navigate the application requirements.
4. Identify and address any barriers or challenges that may prevent eligible minority students from applying for the scholarship.
5. The committee shared concerns about the decline in applications for the previous academic year.

Co-ordinator



Principal



## MINORITY CELL

### Second Term 2021-22

Minutes of the Minority Cell Meeting held on 30<sup>th</sup> March 2022

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Fr. Sebin C P	Co-ordinator	
3	Nimisha K George	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

1. The committee noted that the applications for the Post Matric scholarship, specifically designated for minority students, totaled to only 55. A shared concern was expressed regarding the rejection of applicants due to failure to meet the eligibility criteria.
2. The committee resolved to undertake a thorough review of the application process for the Post Matric scholarship to prevent rejections. This review encompasses evaluating the accessibility, clarity of instructions, and other relevant factors to ensure a more streamlined and effective application procedure.
3. The committee decided to monitor the participation of the minority students in the career guidance class organised by the Career and Placement Cell.

Co-ordinator



Principal



## MINORITY CELL

### First Term 2020-21

Minutes of the Minority Cell Meeting held online on 05<sup>th</sup> August 2020

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Shiju Ealias	Co-ordinator	
3	Subin Varghese	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

The meeting took place in an online format due to the pandemic and the admissions for this year were postponed because of the ongoing effects of the pandemic.

1. The co-ordinator presented data from the 2019-20 Minority Scholarship, indicating that 63 students benefited from the facility, with a total amount disbursed amounting to Rs. 438,200/-
2. The committee discussed the decline in the number of scholarship applicants and expressed concern about this trend.
3. The committee decided to actively encourage students to renew their participation in the scholarship scheme. Additionally, there was a consensus to implement measures to attract new applicants for the current academic year.
4. The committee shared concerns about the potential decline in applications for the current academic year and discussed ways to address this issue proactively.

Co-ordinator



Principal



## MINORITY CELL

### Second Term 2020-21

Minutes of the Minority Cell Meeting held online on 26<sup>th</sup> March 2021

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Dr. Benny Joseph	Principal	
2	Shiju Ealias	Co-ordinator	
3	Subin Varghese	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

The meeting, conducted online in light of the ongoing effects of the pandemic.

1. The committee noted that only 45 students applied for the Post Matric scholarship designated for minority students. There was a shared concern about the decline in the number of applicants.
2. The committee observed that the awareness and mechanisms to expand the pool of applicants were not successful, potentially due to the absence of students on campus caused by the ongoing pandemic.
3. The committee resolved to undertake a thorough review of the application process for the Post Matric scholarship to prevent rejections. This review encompasses evaluating the accessibility, clarity of instructions, and other relevant factors to ensure a more streamlined and effective application procedure.

Co-ordinator



Principal



# LITTLE FLOWER INSTITUTE OF SOCIAL SCIENCES AND HEALTH (LISSAH)

(AFFILIATED TO THE UNIVERSITY OF CALICUT)

26<sup>TH</sup> MILE, KAIHAPOYIL, KOZHIKODE, INDIA-673 586

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Email: mail.lissah@gmail.com, web: www.lissah.com

St. Thomas Province Trust (Reg.No. 279/IV/2000) of Little Flower Congregation, Chelavoor, Kozhikode-673 571

## MINORITY CELL

### First Term 2019-20

Minutes of the Minority Cell Meeting held on 31<sup>st</sup> July 2019 at Principal's Office

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Prof. Varughese Mathew	Principal	
2	Dr. Vincy Abraham	Co-ordinator	
3	Subin Varghese	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

1. The co-ordinator presented 2018-19 data of Minority Scholarship to the meeting. 71 students availed the facility with a total amount of Rs. 539,100/-
2. Explore ways to provide additional support and guidance to students during the application process for the Post Matric scholarship.
3. Consider organizing information sessions to help students navigate the application requirements.
4. The committee decided to encourage the students for the renewal of the scheme.
5. The office is tasked with maintaining a comprehensive record of admissions for minority students within the institution.

Co-ordinator



Principal



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## MINORITY CELL

### Second Term 2019-20

Minutes of the Minority Cell Meeting held on 05<sup>th</sup> March 2020 at Principal's Office

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Fr. Niju Thomas CST	Principal-in-Charge	
2	Dr. Vincy Abraham	Co-ordinator	
3	Subin Varghese	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

Discussion Points:

1. Post Matric Scholarship Applications: The Minority Cell expressed satisfaction with the fact that 80 students have applied for the Post Matric scholarship specifically designated for minority students.
2. Scholarship Registration: Steps were taken to register all minority students for the scholarship program.
3. Renewal Encouragement: The committee decided to actively encourage students to renew their participation in the scholarship scheme.
4. Comprehensive Record Maintenance: The office is assigned the responsibility of maintaining a comprehensive record of admissions for minority students within the institution.

Co-ordinator



Principal-in-Charge





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## MINORITY CELL

### First Term 2018-19

Minutes of the Minority Cell Meeting held on 30<sup>th</sup> July 2018 at Principal's Office

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Prof. Varughese Mathew	Principal	
2	Fr. Niju Thomas CST	Co-ordinator	
3	Dr. Vincy Abraham	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

1. The co-ordinator presented 2017-18 data of Minority Scholarship to the meeting. 69 students availed the facility with a total amount of Rs. 517,200/-
2. The committee decided to encourage the students for the renewal of the scheme.
3. Committee decided to give orientation to first year students for registration in connection with scholarship schemes.
4. Decided to keep a record in the office of eligible minority students.

Co-ordinator



Principal



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## MINORITY CELL

### Second Term 2018-19

Minutes of the Minority Cell Meeting held on 18<sup>th</sup> March 2019 at Principal's Office

Members Present:

Sl.No.	Name of the Member	Designation	Signature
1	Prof. Varughese Mathew	Principal	
2	Fr. Niju Thomas CST	Co-ordinator	
3	Dr. Vincy Abraham	Teaching Staff-Member	
4	Thomson K Emmanuel	Office Staff Member	

The Following Points were discussed:

1. Instructed past recipients to mentor and guide fresh applicants.
2. The Minority Cell noted with satisfaction that 85 students have applied for the Post Matric scholarship designated for minority students.
3. Develop strategies to raise awareness about the importance of Post Matric Scholarship for Minority Students.
4. Identify and address any barriers or challenges that may prevent eligible minority students from applying for the scholarship.
5. Develop strategies to mitigate these barriers and ensure inclusivity.

Co-ordinator



Principal